

**O. P. JINDAL SCHOOL, SAVITRI NAGAR**

**Half Yearly Examination (2018 – 2019)**

**Class: V**

**MM: 40**

**Subject: Information Technology**

**Time: 1 Hr.**

Name: \_\_\_\_\_

Class / Section: \_\_\_\_\_

Roll No.: \_\_\_\_\_

(Fifteen Minutes Extra will be given for reading the Question Paper.)

General Instructions: All questions are compulsory.

**SECTION – A**

**Q.1 Tick out the correct option:**

**(10 x 01 = 10 Marks)**

- i) Which device did Charles Babbage develop in 1833?  
a) ABACUS                      b) ENIAC                      c) UNIVAC                      d) Analytical Engine
- ii) To remove a header you will click on:  
a) Remove header button      b) Footer button              c) Remove footer button      d) Header button
- iii) The place from where all the settings of your computer are controlled:  
a) Programs                      b) Hardware and Sound      c) Control Panel              d) Wallpaper.
- iv) Which tab will you click on in the Borders and Shading window to apply a page border in a document?  
a) Borders                      b) Page Border              c) Shading                      d) Border and Shading
- v) The word count features activates through:  
a) Review tab & word count    b) View tab & word count    c) Home Tab                      d) Insert Tab
- vi) The process of merging information from a data list with a standard text is called ?  
a) Emails                      b) Letters                      c) Mail Merge                      d) Inbox
- vii) MS-Word is a Software used for:  
a) Make Presentations          b) Play Games                      c) Listen Music                      d) Type text in a document
- viii) Which device was made of rods with numbers printed on them.  
a) Abacus                      b) Pascaline                      c) Napier's Bones                      d) UNIAC
- ix) Which tab will you click on to add a page break?  
a) Web Layout                      b) Print                      c) View                      d) Insert
- x) A Clip Art is:  
a) A visual representation of ideas and information  
b) Text with special effect applied to it.  
c) Readymade collection of pictures, sounds and movies  
d) Same as Word Art

**SECTION – B**

**Q.2 Fill in the blanks:**

**(05 x 0.5 = 2.5 Marks)**

- i) Pascaline was invented by \_\_\_\_\_ in 1642.
- ii) The border button is under the \_\_\_\_\_ tab.
- iii) To ignore the correction of mis-spelt word, click on the \_\_\_\_\_ button in the spelling and grammar dialog box.
- iv) To view all slides together in the thumbnail form, use the \_\_\_\_\_ view.
- v) 0 and 1 are called \_\_\_\_\_ digits.

**SECTION – C**

**Q.3 Check whether the following statements are true or false:**

**(05 x 0.5 = 2.5 Marks)**

- i) RAM is permanent memory.
- ii) On a slide, the contents are added in placeholders.
- iii) You cannot apply border and shading to the same paragraph.
- iv) Thesaurus helps to check spellings.
- v) You cannot remove a program from your computer.

**SECTION – D**

**Q.4 Answer in one word.**

**(05 x 01 = 05 Marks)**

- i) What is the full form of ROM?
- ii) Give an example of Mail Merge.
- iii) Which memory consists of storage devices?
- iv) Name any one view in Power Point?
- v) Which tab will you use to word count feature?

**SECTION – E**

**Q.5 Very short answer the following questions:**

**(05 x 02 = 10 Marks)**

- i) What is a Footer?
- ii) What is Power Point?
- iii) What is the binary language?
- iv) What do you mean by Spell check?
- v) What are Gadgets?

**SECTION – F**

**Q.6 Short answer the following questions: (Any Two)**

**(02 x 05 = 10 Marks)**

- i) Write short note on Laptop and Tablets.
- ii) What tasks can be performed from Control Panel of the Windows?
- iii) Explain the different types of page orientation.